

**DECLARATION, AUTHORIZATION AND RELEASE FOR
BACKGROUND INFORMATION (Applicants for Employment)**

I declare that, to the best of my knowledge, any information that I have provided in connection with my application for employment is true, correct and complete and that any falsification or misrepresentation of information that I have provided (or any omission of relevant information) may result in the removal of my application from consideration or, if it is discovered once I am employed, the termination of my employment.

In order to research, verify and provide a report to _____ (“Hiring Company”) in relation to the information that I have provided in connection with my application for employment, the Hiring Company will engage an outside agency, _____ (or designee) (“CRA”). The information the CRA may verify and research may include my personal background, criminal history, credit history professional standing, work history and qualifications. The Hiring Company and its representatives may also collect and verify background information on me.

I understand that the pre-employment screening searches, to the extent applicable law allows, will be conducted and information I provide will be researched and verified using any source deemed appropriate, including but not limited to the following: current and past employers, criminal conviction records, motor vehicle and driving records, credit records, military records, school/educational records and professional and personal references.

I authorize, without reservation, any individual, corporation or other private or public entity to provide the Hiring Company and CRA and their representatives all relevant information about me. I unconditionally release and hold harmless the Hiring Company, CRA, any individual, corporation or private or public entity from any and all causes of action that I have or may have in relation to the collection or provision of information pursuant to this authorization. I also understand that all data will be maintained by CRA on a server in the US.

I agree to assist CRA and the Hiring Company and their representatives in verifying and collecting this information and to provide any additional information requested in connection with my application for employment with the Hiring Company.

I authorize, without reservation, any background information obtained for me in a country to be transported as necessary out of that country.

Unless I submit my revocation to the Hiring Company this Declaration, Authorization and Release, in original, faxed or photocopied form, shall be valid for this and any future reports and updates that may be requested.

I acknowledge that I understand _____ (“Hiring Company”) Privacy Policy regarding the handling of my personal information including the means to limit the use, disclosure or transfer of the data as well as protection of data during any electronic transfer; I also understand that I will be notified of any changes in the company’s privacy policy that may relate to my personal background screen process

Applicant’s Last Name _____ First _____ Middle _____

Applicant Signature _____ Date _____